



Library of Things
Use Agreement

Thank you for using our *Library of Things*. Please complete the information below and return to the User Services Desk. Patrons must have an active CGPL library card before checking out any items from the *Library of Things*.

Name _____

Address _____

Phone _____

Are you at least 18 years of age? ____ YES ____ NO

I, _____ (the "Borrower") hereby agree to the following terms and conditions applicable to my participation in the Cape Girardeau Public Library's *Library of Things*:

1. Borrower must be age 18 or over to borrow tools or other items, including but not limited to, power tools, kitchen tools, crafting tools, etc. from the *Library of Things*.
2. Prior to borrowing items, Borrower must (a) sign the *Library of Things* Release, a copy of which shall be provided with this application; (b) sign this *Library of Things* Use Agreement; and (c) have their Cape Girardeau Public Library card confirmed by staff.
3. Cape Girardeau Public Library (the "Library") staff is not available to assist in explaining operation of items. By taking possession of any item, the Borrower is certifying that he or she is capable of using it in a safe and proper manner.
4. Only the Borrower is authorized to use the item. The Borrower shall not permit the use of items checked out to him or her by any other person. It is the sole responsibility of the Borrower to ensure no unauthorized person uses the items.
5. All items borrowed must be returned to the Library by close of business on the assigned due date. Checkout periods are different for each item. Please refer to the CGPL Borrower's Guide for more information.
6. If an item is returned late, the Borrower is responsible for a late fee. Late fees vary depending on the item. Please refer to the CGPL Borrower's Guide for more information. The Library may replace severely delinquent items, not returned within 30 days of the due date, holding the Borrower responsible for the full replacement cost. Any outstanding fines must be paid in full before Borrower may borrow additional items.

7. The Library reserves the right to use appropriate steps to retrieve delinquent items as defined in the Borrower's Guide. The Library also reserves the right to forgive fees due to special circumstances.
8. Borrowers may renew each item once if no other patrons have reserved the item. The Library reserves the right to refuse or limit renewals and will do so based on demand.
9. The Borrower agrees that the Library is not responsible for any manufacturing defects in quality of workmanship or materials inherent in any borrowed item.
10. The Borrower agrees that if any borrowed item becomes unsafe or is in a state of disrepair, he or she must immediately discontinue use of the item and notify the Library of the issue on return, if not earlier.
11. All items are to be returned in the same (or better) condition as they were issued, excluding normal wear and tear. **All items must be returned clean.** The Borrower agrees to pay for the loss of or damage to any item and further agrees to accept the Library's assessment of condition of items and to further agree to the Library's assessment of fair restitution for damage, dirtiness, delinquency, and/or loss of items in part or in total. This restitution amount could equal the full replacement cost of the item. Borrowers who do not pay replacement costs will have their account barred from checking out any other materials from the Library.
12. The Library reserves the right to refuse the loan of any item at its sole discretion.
13. The Library reserves the right to alter or amend any of the rules, terms, or conditions included in this Use Agreement.
14. I affirm that the information that I have provided on this Use Agreement is current, true, and correct. I understand that this information may be subject to verification.
15. I have read, fully understand, and agree to the rules and regulations of the CGPL *Library of Things* contained herein and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges. I have read and signed the Cape Girardeau Public Library *Library of Things* Release relinquishing any and all claims against the Cape Girardeau Public Library.

I have read and agree to abide by Cape Girardeau Public Library Use Agreement.

Name: _____

Signature: _____

Date ____/____/____

CGPL Library Card # _____