

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, February 2, 2023 @ 7am
Cape Girardeau Public Library

**CALL TO
ORDER**

President John McGowan called the meeting to order at 7:00am.

ATTENDANCE

Present: Amy Trueblood, Jessica Hill, John McGowan, Red Redinger, Crystal Cerny, Stacy Lane, Ed Thompson

Also present: Director Katie Earnhart, Linda Bailiff, Jeff Stroder representing Beussink, Hey, Roe and Schroder, the accounting company.

Absent: Rekha Patterson, Dave Diveley

MINUTES

Minutes from the January meeting were reviewed. **Red made a motion to approve the minutes, seconded by Amy. Motion passed.**

**PUBLIC
COMMENTS**

None.

**PRESIDENT'S
REPORT**

John introduced Jeff Stroder and new board member, Ed Thompson. John tabled all ACTION ITEMS on the agenda.

Jeff Stroder referenced the 2021-2022 audit and the two findings. The findings were because the re-financing of the bonds was not recorded. This is a common error they deal with and Jeff recommended that the library reach out in the future and he would be happy to help. Jeff Stroder and Ed Thompson left the meeting at 7:15am.

**DIRECTOR'S
REPORT**

1. Staff Update:
 1. The library will host a college intern working towards her degree at SEMO. Jenna Lopez will work in the Youth Services department during the spring of 2023.
 2. Staff member, Amanda Morris, was subpoenaed to testify in reference to the library incident. See below for more information.
2. Grants:
 1. We received notification that we have been awarded \$10,627 for our 2023 Summer Reading Program.
3. SOS Rule Update:
 1. Members of MPLD have volunteered to analyze the comments received by the SOS and create a spreadsheet that tracks whether a comment was for or against the rule, if there is anything of note or concern in the comment, and if available the location and contact information for the commenter.
4. Patron Issues:
 1. We had two situations at the end of the year that were extreme enough to call the police. One individual was outside of the building and was experiencing a mental health crisis. The second situation involved a patron in the adult section of the library that was making threatening and racist remarks to staff and other patrons. In both situations, the police were called. The latter

situation resulted in the individual being arrested and a trespass order was put into place.

5. Finances:

1. The 2021-2022 fiscal year audit has been completed.

6. Website Update:

1. The new website was completed and unveiled on December 29th. We experienced an expected 5–10-minute outage while the transition occurred. Staff continue to make minor tweaks as the website is used and we receive feedback from staff and patrons.

**BUILDING &
GROUNDS
COMMITTEE**

Red and the committee met on 1/10/23 and decided to send out a patron survey since the last survey was done in 2019, prior to COVID. A copy of the survey results were emailed to all board members.

**BYLAWS &
POLICY
COMMITTEE**

None

None

**PUBLIC
RELATIONS**

None

**STRATEGIC
PLANNING
COMMITTEE**

John will send out a doodle for the next meeting.

**NOMINATING
COMMITTEE**

John encouraged all members of the board to bring potential new board member names to the next meeting.

**UNFINISHED
BUSINESS**

None.

NEW BUSINESS

An Ad Hoc committee consisting of Jessica, Amy and John M. will meet to discuss a possible reciprocal agreement with Riverside Regional as the library migrates to MO Evergreen's ILS system.

**FRIENDS
FOUNDATION**

The next Friends meeting will be February 21, 2023 @ 4pm. Crystal will attend.

ADJOURNMENT

Crystal made a motion to adjourn the meeting at 8:18am, seconded by Amy. Motion passed.

NEXT MEETING

Thursday, February 2nd 2023 @7am

Recorder: Linda Bailiff