

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES
Thursday, April 1, 2021 @ 7am via ZOOM
Cape Girardeau Public Library

ATTENDANCE Present: Amy Trueblood, John McGowan, Red Redinger, Emily Vines, Stacy Lane, John Voss, Cindy Heischmidt, Dave Diveley, Rekha Patterson
Also present: Director Katie Earnhart, Linda Bailiff, Lorenzo Boyd with Stifel, Nicolaus & Co.
President Stacy Lane called the meeting to order at 7am.

MINUTES The minutes were reviewed. **Red moved to approve the minutes, seconded by Rekha. Motion passed.**

BILLS The bills were reviewed and discussed.

PRESIDENT'S REPORT Lorenzo Boyd with Stifel, Nicolaus & Co. was introduced to the board. His company was hired by the library to refinance the COPs in 2015, which reduced the debt service from the original 2007 Certificates of Participation. Lorenzo gave background on his company and some of the features of the refinancing process, as well as gave his opinion of the possible savings. The board discussed this option, as well as getting other competitive bids from local refinance companies.

**DIRECTOR'S REPORT
KATIE HILL**

1. Staff update
 - a. Whitney Burton has begun the Leadership Cape program. She originally signed up for the program last year which was cancelled as a result of the pandemic.
 - b. My application for the Leadership Missouri program was accepted, but due to obligations to those in last year's class they have pushed back my acceptance to 2022.
2. The Community WiFi grant installation is complete. To date, we have had 132 uses across the parks. We will include these stats in future board reports. Below is a complete list of access points. Whitney is working on marketing plans for this new service now that all the parks are up and running.
 - a. Shawnee Park Center Bldg
 - b. Indian Park Restroom
 - c. Capaha Park Splash Pad Bldg
 - d. Capaha Park Baseball Press box
 - e. Capaha Park Band Shell
 - f. Arena Park South Restroom
 - g. Arena Park Armory Restroom
 - h. Arena Park West Restroom
 - i. Kiwanis Park Restroom

- j. Ranney Park Pavilion
 - k. Washington Park Pavilion
3. The LitLocker Ribbon Cutting was successfully held on March 18th.
 4. The American Rescue Plan Act of 2021 designated \$200 million to IMLS which will then be sent to state libraries across the U.S. for distribution. Missouri's share of these funds will total \$3,340,336. The State Library of Missouri will release guidelines for how this money can be used and how libraries can apply for the funding later in 2021.
 5. Reopening Plans for the Community Rooms:
 - a. Community Rooms, starting April 1st, will open with restrictions. Only the Hirsch rooms will be available at this time. Groups of 20 or less can meet in the community rooms for a time of 1 hour. Only 1 room will be in use at a time to avoid an excess of people (this does not include the use by AARP tax preparers). There will be no more than 2 groups a day using each room allowing for staff to have the room to sit empty for an extended period before cleaning and resetting the rooms. Users of the room will be required to wear masks in the building and adhere to social distancing. These restrictions will be re-evaluated once we reach benchmark 2. (see below)
 - b. We will increase the time limitations in the building for other library services from 45 minutes to 1 hour to make our time limits the same for patrons and users of the community room.
 6. Other benchmarks for opening:
 - a. 10 fully vaccinated staff would allow us to reopen with regular hours with same time restrictions for patrons
 - b. 15 fully vaccinated staff would allow us to lift time limit restrictions and open some seating in the building
 - c. 15 or more fully vaccinated staff and a county vaccination rate of 50% or higher would allow us to fully reopen with no restrictions and the transition to in-person programming. OR a combination of 15 or more fully vaccinated staff, the county vaccination rate of 50% or higher, the county's percent positivity rate stays below 5% for a period of 2 weeks, the CDC or the Cape County Health Department lifts all mask and social distancing recommendations.
 - d. An anonymous survey of all staff was conducted, 15 staff answered that they have or will receive the vaccine when they are eligible, 5 said they were still deciding what's best for them, 1 did not plan to get the vaccine, and 1 chose not

to answer the survey. 15 out of 22 is just under 70% of staff that have already or will receive the vaccine as soon as they are able.

- e. Currently we have 12 staff who have received the first dose and 5 staff who have received 1st and 2nd doses of the COVID vaccine. With the vaccine plan progressing, we hope to meet the 10 fully vaccinated staff benchmark by mid to late April and 15 fully vaccinated staff by early to mid-May.

John M. made a motion to open the library with no restrictions on May 1st and that the library board would meet in person for the May 6th meeting. Motion not seconded. Motion failed.

**BUDGET
COMMITTEE**

John V. reported the current proposed development project located beside the River Campus will enhance the City of Cape, but because of the tax abatements the library will lose funding. With current legislation, the City Council can make the final decision on this project (and others) without the consent of the library. The board wishes to be included in the process before all the planning has already been done for these types of projects. The TIF Commission will be meeting on 4/22 and Katie plans to attend.

**POLICY &
BYLAWS
COMMITTEE**

The Art Exhibit policy was reviewed. **John M. made a motion to accept this policy, seconded by Amy. Motion passed.**

The Employment Practices policy was reviewed. **John M. made a motion to accept the policy, seconded by Red. Motion passed.**

FRIENDS

The Friends cancelled the March meeting but plan to meet in person at the library on April 20th @ 4:30. Stacy volunteered to attend this meeting either via ZOOM or in person.

NEXT MEETING

The board decided to meet in person on Thursday, May 6th @ 7am at the library.

ADJOURNMENT

Amy made motion to adjourn the meeting, seconded by John M. Meeting adjourned at 8:25 am.