

CAPE GIRARDEAU PUBLIC LIBRARY BOARD OF TRUSTEES  
Thursday, April 6, 2023 @ 7am  
Cape Girardeau Public Library

**CALL TO  
ORDER**

Vice-President Red Redinger called the meeting to order at 7:00am.

**ATTENDANCE**

Present: Amy Trueblood, Jessica Hill, John McGowan, Red Redinger, Stacy Lane, Dave Diveley, Ed Thompson

Also present: Director Katie Earnhart, Linda Bailiff, possible new board member Adam Criblez

Absent: Rekha Patterson, Crystal Cerny

**MINUTES**

Minutes from the March meeting were reviewed. **Jessica made a motion to approve the minutes, seconded by Amy. Motion passed.**

John McGowan joined the meeting at 7:15am.

**PUBLIC  
COMMENTS**

Red introduced Adam Criblez to the board. Adam is here to learn more about this board. He has applied for a board position.

**PRESIDENT'S  
REPORT**

None.

**DIRECTOR'S  
REPORT**

1. Staff:

1. Alli Boyer submitted a proposal and was selected to present at the Library Journal/School Library Journal Youth Services Leadership Summit. Her presentation, *No Escape!: Creating Programs that Keep Patrons Coming Back for More*, will discuss our successful youth programs.
2. Sharon Anderson submitted her official retirement notice. Her last day will be May 6<sup>th</sup>, 2023. A retirement party is being planned.
  1. The hiring process for this position is also underway. 10 applications were received by the deadline and the search committee is in the process of reviewing those applications.
3. The library hosted the State Library for a training about the upcoming Solar Eclipse. The State Library brought in presenters to give librarians in Southeast MO ideas for eclipse programming. Several of our staff were able to attend this presentation.

2. Facilities Update:

1. Our new fire panel has been installed.

3. Friends Update:

1. The March book sale brought in over \$5,700. The next book sale is scheduled for September 7-10, 2023.

Katie presented the draft Reciprocal Borrowing Agreement with Riverside Regional to the board. **Jessica made a motion to approve, seconded by Amy. Motion passed.** The agreement will now be sent to the Library Board of Riverside Regional for their approval.

**BUILDING &  
GROUNDS  
COMMITTEE**

Red reported the committee met on 3/27 to review the facilities survey and discuss possible improvements to the building- one of which is an outside storage building to store lawn equipment, etc. Katie will investigate and report back. Other ideas included outdoor program space, more study rooms, new restrooms at the west side of the building and re-upholstering the furniture.

**BYLAWS &  
POLICY  
COMMITTEE**

Personnel Manual:

Anti-discrimination and &Anti-Harassment Policy was reviewed by the committee and presented to the board. **Stacy made a motion to accept as written, seconded by Jessica. Motion passed.**

Board bylaws: Article IV: Section 5: Quorum and Voting. The committee made a few minor changes and presented to the board. **Jessica made a motion to accept, seconded by Ed. Motion passed.**

The Library Manual:

The committee has reviewed the following policies: Social Media, Computer, Internet Access and Safety Policy, Gift Policy, Bulletin Board Policy and the Lost and Found policy. There were a few changes made. **After review, Jessica made a motion to accept these policies, seconded by Stacy. Motion passed.**

**PUBLIC  
RELATIONS**

Will meet in May

**STRATEGIC  
PLANNING  
COMMITTEE**

The committee is reviewing the MO Public Standards document to determine how library services and the facility could be improved.

**NOMINATING  
COMMITTEE**

None.

**UNFINISHED  
BUSINESS**

Amy reported that during the bylaws committee meeting they discussed voting rights of non-trustee committee members. According to the bylaws, these members may vote if there is a quorum of board committee members present.

**NEW BUSINESS**

None.

**FRIENDS  
FOUNDATION**

The next Friends meeting will be May 16, 2023 @ 4pm. Red will attend.

**ADJOURNMENT**

Jessica made a motion to adjourn the meeting at 8:00am, seconded by Amy. Motion passed.

**NEXT MEETING**

Thursday, May 4, 2023 @7am

Recorder: Linda Bailiff