

Board Meeting
Cape Girardeau Public Library Board of Trustees
Thursday, June 30th, 2022 @ 7 a.m.
Cape Girardeau Public Library

Mission: The mission of the Cape Girardeau Public Library is to be the community's first choice for information gathering experiences through social interaction, programming, technology, and the written word for all ages.

- I. Approval of minutes of the last meeting
- II. Public Comments - Individuals who wish to make comments must be first recognized by the President. Each speaker is allowed 3 minutes and they must sign in prior to the start of the meeting.
- III. President's Report
 - A. 2022-2023 Officers—ACTION Item
 1. President: John McGowan
 2. Vice President: Eric Redinger
 3. Treasurer: John Voss
 4. Secretary: David Diveley
 - B. 2022-2023 Board Calendar—ACTION Item
- IV. Director's Report
 - A. Financial report and monthly expenditures
 - B. Communications
- V. Committee Reports
 - A. Building and Grounds: Red Redinger, Chair
 - B. Bylaws and Policy: John McGowan, Chair
 1. Personnel Manual—ACTION Item
 - a) Misc policies—grammatical and clarifying changes as well as the addition of a sentence about meal breaks
 - b) Performance, grievances, and remedial—no changes recommended
 2. Library Policy—ACTION Item
 - a) Volunteer policy—grammatical changes and amending section about volunteers driving personal vehicles
 - b) Meeting room policy—grammatical changes and removal of reference to how far in advance rooms can be booked
 - c) Digital video surveillance policy—grammatical changes and amending length of time recordings are stored
 3. Board Bylaws—ACTION Item
 - a) Open meeting policy—grammatical and typographic error correction
 - C. Budget and Personnel: John Voss, Chair
 1. Presentation of 2022-2023 Draft Budget—ACTION Item
 2. Vote to transfer funds (\$320,000) into newly established Capital Improvement Fund—ACTION Item
 - D. Public Relations:
 1. 100th Anniversary Update

- E. Strategic Planning: John Voss, Chair
- VI. Unfinished Business
- VII. New Business
- VIII. Friends of the Cape Girardeau Public Library Foundation
 - A. Next meeting: Tuesday, July 19th, 4 p.m.
- IX. Adjournment
 - A. Next meeting: Thursday, August 4th, 7 a.m.